



Position Description: Case Manager

ABOUT JOSEPH HOUSE:

Joseph House is a progressive treatment facility serving veterans affected by addiction and homelessness. Located in the heart of the Over-the-Rhine district in downtown Cincinnati, Joseph House focuses on the treatment and recovery of veterans, reintegration into the community and promoting healthy, sustainable lifestyles.

Certified by the Ohio Department of Mental Health and Addiction Services, Joseph House offers transitional to permanent housing for up to 100 clients, in-patient and out-patient chemical dependency counseling and treatment programs, case management services and educational programs that stimulate employment opportunities, financial stability, relationship counseling and more.

Joseph House employs certified clinicians and counselors who treat each client as an individual, leveraging the agency's diverse network of experts and resources to maximize the ability of its programming to encourage and empower positive change.

POSITION: Case Manager

QUALIFICATIONS:

- High school diploma or equivalent
- Bachelor's degree preferred
- Valid Ohio driver's license
- Chemical Dependency Counseling Assistant (CDCA) certification preferred

REPORTS TO: Mark Levine, Associate Director

POSITIONS SUPERVISED: None

RESPONSIBILITIES: Under the leadership of the Associate Director, and within policy guidelines set forth by Joseph House management, the Case Manager will be responsible for:

- Coordinating client assessments
- Assisting in treatment planning
- Facilitating linkages for the use of community resources
- Obtaining or assisting clients in obtaining necessary community services (e.g. financial assistance, housing assistance, clothing, etc.)

- Coordinating required medical exams
- Assisting individuals in increasing social support networks with family members, friends and/or organizations
- Assisting individuals in performing daily living activities
- Assisting in coordinating criminal justice services
- Making referrals when applicable
- Other duties assigned by Joseph House executive management

ADDITIONAL INFO & BENEFITS:

- Daytime employment; some evening hours may be required
- Health insurance
- 401K benefits
- Vacation benefits
- Salary commensurate with education and experience

TO APPLY, PLEASE SEND YOUR COVER LETTER AND RESUME TO:

Mark Levine, Associate Director
Joseph House
1526 Republic Street
Cincinnati, OH 45202

OR via email at: mark.levine@josephhouse.com (Subject Line: Case Manager Position)

513-241-2965 (main office)

JosephHouse.com

Joseph House is an Equal Employment Opportunity agency. The position available is open to all qualified candidates without regard to race, gender, color, religion, sexual orientation, national origin, age or any other characteristic prohibited by state or local law.